

## MOVE-IN /MOVE-OUT INSPECTION FORM

The "Uniform Residential Landlord and Tenant Act" contains certain requirements which a landlord must meet in order to retain any portion of a Tenant's deposit. First, a Landlord must notify Tenants of the bank account number in which the deposit is kept. Second, a Landlord must provide Tenants with a listing of any damage to the property when asking a Tenant to pay a deposit and an updated listing when the Tenant moves out. The following form can be used for both purposes.

Property

Apt #

<b>BEDROOM #1</b>	Move in		Move out		Comments
	Dirty or Damage?		Dirty or Damage?		
Walls	Yes	No	Yes	No	
Ceiling	Yes	No	Yes	No	
Rugs / Carpet	Yes	No	Yes	No	
Light Fixtures	Yes	No	Yes	No	
Windows	Yes	No	Yes	No	
Screens	Yes	No	Yes	No	
Other	Yes	No	Yes	No	

<b>BEDROOM #2</b>	Move in		Move out		Comments
	Dirty or Damage?		Dirty or Damage?		
Walls	Yes	No	Yes	No	
Ceiling	Yes	No	Yes	No	
Rugs / Carpet	Yes	No	Yes	No	
Light Fixtures	Yes	No	Yes	No	
Windows	Yes	No	Yes	No	
Screens	Yes	No	Yes	No	
Other	Yes	No	Yes	No	

<b>BEDROOM #3</b>	Move in		Move out		Comments
	Dirty or Damage?		Dirty or Damage?		
Walls	Yes	No	Yes	No	
Ceiling	Yes	No	Yes	No	
Rugs / Carpet	Yes	No	Yes	No	
Light Fixtures	Yes	No	Yes	No	
Windows	Yes	No	Yes	No	
Screens	Yes	No	Yes	No	
Other	Yes	No	Yes	No	

<b>LIVING ROOM</b>	Move in		Move out		Comments
	Dirty or Damage?		Dirty or Damage?		
Walls	Yes	No	Yes	No	
Ceiling	Yes	No	Yes	No	
Rugs / Carpet	Yes	No	Yes	No	
Light Fixtures	Yes	No	Yes	No	
Windows	Yes	No	Yes	No	
Screens	Yes	No	Yes	No	
Other	Yes	No	Yes	No	

<b>KITCHEN</b>	Move in		Move out		Comments
	Dirty	Damage?	Dirty	Damage?	
Stove / Oven	Yes	No	Yes	No	
Refrigerator / Freezer	Yes	No	Yes	No	
Dishwasher	Yes	No	Yes	No	
Garbage Disposal	Yes	No	Yes	No	
Sink	Yes	No	Yes	No	
Counter top	Yes	No	Yes	No	
Light Fixtures	Yes	No	Yes	No	
Walls	Yes	No	Yes	No	
Ceiling	Yes	No	Yes	No	
Floor	Yes	No	Yes	No	
Windows	Yes	No	Yes	No	
Screens	Yes	No	Yes	No	
Other	Yes	No	Yes	No	

<b>BATHROOM #1</b>	Move in		Move out		Comments
	Dirty	Damage?	Dirty	Damage?	
Sink	Yes	No	Yes	No	
Counter top	Yes	No	Yes	No	
Tub	Yes	No	Yes	No	
Shower	Yes	No	Yes	No	
Toilet	Yes	No	Yes	No	
Toilet seat	Yes	No	Yes	No	
Cabinets	Yes	No	Yes	No	
Mirror	Yes	No	Yes	No	
Floor	Yes	No	Yes	No	
Walls	Yes	No	Yes	No	
Ceiling	Yes	No	Yes	No	
Other	Yes	No	Yes	No	

<b>BATHROOM #2</b>	Move in		Move out		Comments
	Dirty	Damage?	Dirty	Damage?	
Sink	Yes	No	Yes	No	
Counter top	Yes	No	Yes	No	
Tub	Yes	No	Yes	No	
Shower	Yes	No	Yes	No	
Toilet	Yes	No	Yes	No	
Toilet seat	Yes	No	Yes	No	
Cabinets	Yes	No	Yes	No	
Mirror	Yes	No	Yes	No	
Floor	Yes	No	Yes	No	
Walls	Yes	No	Yes	No	
Ceiling	Yes	No	Yes	No	
Other	Yes	No	Yes	No	
	Move in		Move out		

